



**PAKISTAN
WATER AND POWER DEVELOPMENT AUTHORITY**

OFFICE OF THE
GENERAL MANAGER (CUSTOMER SERVICES)
WAPDA, WAPDA HOUSE, LAHORE.

No.2444-46/GMCS/DGC/DCAC/A-92

Dated 02/05/2003.

**The Director General (IS)
WAPDA Computer Centre
WAPDA House, Lahore.**

SUBJECT: RECOVERY OF ESTIMATED COST IN INSTALLMENTS

Ref: 1. Your letter No. WCC/J-04/2653 Dated 03.04.2003.
2. Discussion dated 08.05.2003 of Dy. Director (Billing) of this office with Director (System) WCC Headquarter of your office.

In order to fulfill the requirement of recovery of estimated cost of material installments through monthly electricity bills it is suggested that Director (CO) HESCO may be advised to accommodate such special cases by processing computer input CP-Form 136 and CP-Form 137 using the meter rent column for amount of installment and total No. of Air Conditioners column as total No. of installments for estimated cost. The Director (CO) HESCO Hyderabad may also be advised to supply computer output in triplicate on the following Performa.

NAME OF SUB DIVISION

S.#	Application No. with first letter as 'I' for identification	Ref: No. / Batch	Name & Address of consumer	Month	Amount of estimated cost of material charged as installment in meter rent column	Amount paid with date	Accumulated amount paid
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SD/-
(Enge. Muhammad Ali Ghumman)
General Manager (CS) WAPDA

Copy to:

1. The Chief Executive Officer Hyderabad Electric Supply Company Hyderabad for information w/r to his letter No. CSO/HESCO/49118-20 dated 31.07.2002. It is requested that Revenue Officer/Assistant Manager Commercial of his company may be advised to feed installments of estimated cost of material in special cases through computer input CP-Form 136 and CP-Form 137 using the meter rent column for amount of installment and total No. of Air Conditioners column Column as total No. of installments for estimated cost. They may also be advised to send computer output to respective SDO / XEN/ S.E for further necessary action.
2. Director (R&CP) for information with reference to his office note dated 05.05.2003.



**PAKISTAN
WATER AND POWER DEVELOPMENT AUTHORITY**

OFFICE OF THE
DIRECTOR GENERAL (COMMERCIAL) WAPDA
WAPDA HOUSE, LAHORE.

No.1042-54/DGC/DCAC/C-149

Dated 30/10/2004.

**Chief Executive Officers,
Of DISCOs**

SUBJECT: MINUTES OF AUTHORITY MEETING HELD ON OCTOBER 16, 2004

Decisions No. 13, 13.1, 13.2 & 13.3 taken during Authority's meeting held on 16.10.2004, issued vide Secretary WAPDA letter No.S/DD(Coord)/03003/MTG/ 2748-50 dated 27.10.2004 are reproduced below:-

"Decision

No.13. In order to facilitate domestic consumers Authority decided as under:

- 13.1 New domestic connection charges of Rs. 3000 (Rupees three thousand only) for single phase meter will be divided into two parts:-
 - i. Rs. 300 (Rupees three hundred only) to be recovered at the time of connection.
 - ii. The remaining amount of Rs. 2700 (Rupees two thousand seven hundred only) would be recovered in nine equal installments of Rs. 300 (Rupees three hundred only) each in subsequent bills.
- 13.2 The facility will be provided to those consumers who opt and give written request for the said facility.
- 13.3 No reconnection charges will be recovered from single phase domestic consumers and electricity would be restored immediately after payment of outstanding / defaulting amount.

In view of above it is requested that implementation of the above mentioned decision may be ensured in letter & spirit.

A copy of procedure issued by this office vide letter No. 2444-46/GM/CS/DGC/ DCAC/A-92 Dated 12.05.2003 regarding recovery of estimated cost in installments is enclosed for information and guidance.

DA/As above

SD/-
DIRECTOR GENERAL (Commercial)
WAPDA

Copy to:

1. Secretary WAPDA, WAPDA House, Lahore for information w/r to above.
2. General Manager (Operation) WAPDA, WAPDA House, Lahore for information w/r to above.
3. General Manager (C&M) Power, WAPDA, WAPDA House, for information w/r to above.
4. General Manager Finance (Power), WAPDA, WAPDA House, for information w/r to above.
5. Director General (IS) WAPDA Computer Centre WAPDA House Lahore for information and necessary action.
6. Master file.



**PAKISTAN
WATER AND POWER DEVELOPMENT AUTHORITY**

OFFICE OF THE
GENERAL MANAGER (CS) WAPDA
WAPDA HOUSE, LAHORE.

No.817-39/GMCS/DG(C)/D(R&CP)/59026

Dated 09/06/2003.

**All Chief Executive Officers,
Of DISCOs**

SUBJECT: RECONNECTION FEE

Ref: Minutes of Chairman's monthly conference of CEOs 22-23 May, 2003 circulated vide Army Coord Cell No. ACC/2003/17/1609-53 Dated 27th May 2003.

Authority vide Item 25 has decided as under:-

"It was decided that Reconnection Order for disconnected domestic connections will be issued immediately on payment of outstanding dues and reconnection fee will be recovered in two installments through monthly bills after restoration of the connection DG(IS) will make provisions for automatic recovery of RCO fee through energy bills."

The above decision may be implemented in true letter and spirit.

SD/-
(Engr. Muhammad Ghuman)
General Manager (CS)

Copy to:

1. SO to Chairman WAPDA
2. PSO to Chairman WAPDA
3. Secretary WAPDA
4. GM (M&S) (OP)/(C&MP)/GM(Admn)/GM Finance (Power) WAPDA
5. Chief Auditor WAPDA
6. The Director General (IS) WAPDA, Wapda House, Lahore.
7. Director General WAPDA Audit Govt. of Pakistan Lahore.
8. Director General (Commercial) / (E.M)WAPDA
9. PSs. To Member (Power) / Member (Finance) WAPDA



**PAKISTAN
WATER AND POWER DEVELOPMENT AUTHORITY**

OFFICE OF THE
MEMBER (POWER) WAPDA
WAPDA HOUSE, LAHORE.

No.1357-74/M(P)GMCS/DD(R&CP)/59026

Dated 11/10/1999.

**All Chief Executive Officers,
Of DISCOs**

SUBJECT: RECONNECTION POLICY.

In suppression of previous Reconnection Policy circulated vide No.2568-98/M(P)/GMCS/DD(P)/59026 dated 20-11-1998, the following Reconnection Policy is laid down which will be applicable with immediate effect.

2- Consumers of all categories disconnected due to default in payment or disconnected on technical ground or unauthorized extension of load or seasonal consumers who do not come forward to have the seasonal industry re-reconnected in any ensuing season and disconnected as per condition No.3 of "Other Special Conditions of Supply" of Tariff-F, etc. will be liable to pay the following dues before reconnection is allowed:-

i) **OUTSTANDING DUES**

All dues appearing in the last bill prepared for the energy consumed upto the time of disconnection. Recoveries suspended by Courts, Electric Inspectors or departmental competent authorities will not stand in the way of re-connection. Likewise, supply charges which have been allowed to be paid in installments by a competent authority will not stand in the way of 'reconnection'

ii) **MINIMUM/FIXED CHARGES WILL BE
RECOVERED AS DETAILED BELOW:-**

a)	FOR GENERAL SUPPLY (TARIFF A-1 & A-2)	i)- Minimum/fix charges for actual period of discontinuance of supply if period of discontinuance is upto ninety days. ii)- In case period of discontinuance of supply is more than ninety days & and upto three years then minimum/fix charges will be recovered @ of one month for every quarter in addition to the minimum/fix charges for ninety days as per sub para (i) above. Period less than a quarter will be ignored for the purpose of recovery of minimum/fix charges. iii)- If the period of disconnection is more than three years from the date of disconnection, minimum/fix charges for the disconnected period beyond three years from the date of disconnection upto the date of 'reconnection' in addition to charges laid down in (i) & (ii) above.
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b)	FOR INDUSTRIAL SUPPLY (TARIFF B-1, B-2, B-3, B-4)	<p>i) - Minimum/fix charges for actual period of discontinuance of supply if period of discontinuance is upto ninety days.</p> <p>ii) - In case period of discontinuance of supply is more than ninety days & and upto three years then minimum/fixed charges will be recovered @ of one month for every quarter in addition to the minimum/fixed charges for ninety days as per sub para (i) above. Period less than a quarter will be ignored for the purpose of recovery of minimum/fixed charges.</p> <p>iii) - If the period of disconnection is more than three years from the date of disconnection, minimum/fixed charges for the disconnected period beyond three years from the date of disconnection upto the date of 'reconnection' in addition to charges laid down in (i) & (ii) above.</p>
c)	FOR BULK SUPPLY (TARIFF C-1, C-2 & C-3)	NIL
d)	FOR AGRICULTURAL TUBEWELL AND LIFT IRRIGATION PUMPS (TARIFF-D)	<p>i) - Minimum/fix charges for actual period of discontinuance of supply if period of discontinuance is upto ninety days.</p> <p>ii) - In case period of discontinuance of supply is more than ninety days & and upto three years then minimum/fixed charges will be recovered @ of one month for every quarter in addition to the minimum/fixed charges for ninety days as per sub para (i) above. Period less than a quarter will be ignored for the purpose of recovery of minimum/fixed charges.</p> <p>iii) - If the period of disconnection is more than three years from the date of disconnection, minimum/fixed charges for the disconnected period beyond three years from the date of disconnection upto the date of 'reconnection' in addition to charges laid down in (i) & (ii) above.</p>
e)	FOR FLAT RATE (TARIFF-D)	<p>i) - Minimum/fix charges for actual period of discontinuance of supply if period of discontinuance is upto ninety days.</p> <p>ii) - In case period of discontinuance of supply is more than ninety days & and upto three years then minimum/fixed charges will be recovered @ of one month for every quarter in addition to the minimum/fixed charges for ninety days as per sub para (i) above. Period less than a quarter will be ignored for the purpose of recovery of minimum/fixed charges.</p> <p>iii) - If the period of disconnection is more than three years from the date of disconnection,</p>

		minimum/fixed charges for the disconnected period beyond three years from the date of disconnection upto the date of 'reconnection' in addition to charges laid down in (i) & (ii) above.
i)	FOR SEASONAL INDUSTRIAL SUPPLY (TARIFF-F)	<p>i) - If a seasonal supply consumer except a consumer of Cotton Ginning Factory, does not come forward for 'reconnection' in an ensuing seasonal then after the expiry of sixty days from the date of commencement of season, DCO to remove equipment will be effected after giving TEN days notice as per condition No.3 of 'Other Special Conditions of Supply' of tariff-F. Subsequently if he comes for reconnection he will be liable to pay fixed charges for ninety days for each of the season during which his seasonal connection remained disconnected.</p> <p>ii) - If a consumer of Cotton Ginning Factory informs in writing before fifteen days of the commencement of the seasons that he does not intend to run his factory during htat season, then service line and equipment will not be removed and he will not be liable to pay fixed charges pertaining to that season. This concession will be available for one season only.</p> <p>iii) – If such a consumer of Cotton Ginning Factory does not come forward for 'reconnection' during the ensuing season, then after the expiry of sixty days from the date of commencement of season, DCO to remove equipment will be effected after giving clear TEN days notice as per condition No.3 of 'Other Special Condition of Supply' of tariff-F. Subsequently, if he comes for 'reconnection', he will be liable to pay fixed charges for ninety days for each of the season during which his seasonal supply connection remained disconnected.</p>
g)	FOR PUBLIC LIGHTING (A.C) (TARIFF-G)	NIL
h)	FOR ONE POINT SUPPLY TO RESIDENTIAL COLONIES ATTACHED TO THE PREMISES OF INDUSTRIAL SUPPLY CONSUMERS WHO HAVE THEIR OWN DISTRIBUTION FACILITIES (TARIFF-H)	NIL

NOTE:

Meter Rent/Service rent will be charged for entire period Of disconnection upto the date of reconnection.

COST OF MATERIAL

- a. The material and equipment which is removed from the site as a result of disconnection will be kept in the sub-division for 365 days from the date of disconnection and an entry to this effect shall be made in a register to be kept for this purpose. It will be re-installed without recovering cost thereof on application for RCO within 365 days to be reckoned from the date of disconnection. If a disconnected consumer does not come forward for reconnection within 365 days of the date of disconnection then the removed material and equipment will be returned to store through MRN (Material Return Note). Removed equipment and material will be taken into account and it will be issued as stock material on requisition of SDO/XEN of operation Division.
- b. In case a disconnected consumer applies for reconnection after the expiry of 365 days of disconnection and before the expiry of three years from the date of disconnection credit on depreciated value of the removed material will be afforded in the estimate for reconnection provided cost of the removed material was originally borne by the consumer. No credit of the cost of removed material will be afforded where it was not earlier paid by the consumer. Cost of material and equipment wholly or partly subsidized under any Subsidy Scheme will be treated as if cost of the removed material was originally borne by WAPDA and as such no credit for depreciated value of subsidized cost will be provided.
- c. In case a disconnected consumer applies for reconnection after the expiry of three years from the date of disconnection no credit of the cost of removed material will be afforded even if he had paid the cost of material at the time of obtaining connection.
- d. Full cost of material will be recoverable by the applicant of new connection despite all or a part of the material remained at site against disconnected connection for whatsoever reason.

Note: If DCO for removal of equipment was issued and connection was disconnected but removal of material could not be effected then severe disciplinary action will be taken against the officials/officers concerned who are found negligent in removing the material. However the cost of material remained at site due to any reason will not be recovered from the consumer at the time of reconnection.

iv. **SECURITY DEPOSIT**

- a. Amount of security equivalent to the amount adjusted against arrears if the period of disconnection is less or equal to 365 days reckoned from the date of disconnection.
- b. Amount of security as per rates prevalent at the time of reconnection subject to adjustment of security deposit at the credit of disconnected connection if disconnected period exceeds 365 days.

v. **RECONNECTION FEE**

Reconnection fee will be recovered for the cost of dismantlement reinstallation last and transportation charges etc and be recovered as per following rates for the amount of arrears on the basis of which DCO / ERO was affected.

- | | |
|---|-----------|
| 1. For arrears upto Rs. 1000/- | Rs. 100/- |
| 2. For arrears between Rs. 1001/- and Rs. 5,000/- | Rs. 300/- |

3. For arrears between Rs. 5001/- and Rs. 15000/-	Rs. 900/-
4. For arrears between Rs. 15001/- and Rs. 1 Lac.	Rs. 2000/-
5. For arrears between Rs. 1 Lac to Rs. 5 Lac.	Rs. 2500/-
6. For arrears over Rs. 5 Lac.	Rs. 10,000/-
7. For connections disconnected for other reasons i.e disconnected on technical grounds for unauthorized Extension in load or seasonal consumers disconnected due to season off or disconnected as per condition No. 3 of Tariff-F	Nil

3. All the disconnected consumers having disconnected period beyond three years from the date of disconnection will have the option to apply for new connection at the same premises subject to clearance of all dues outstanding against previously disconnected connection. In such cases nothing on account of fixed charges / minimum charges for disconnected period will be debited against previously disconnected connections after date of disconnection if new connection is sought instead of Reconnection.

4. The above instructions may be followed in letter and spirit. In the event of any doubt written clarification may be sought from this office.

(Engr. S.T.H.NAQVI)
MEMBER (POWER)

CC:

1. The General Manager (Operation) /GM(ACC)/GM(CS)WAPDA.
2. The Director General (Commercial)/DG(EM)WAPDA
3. All Directors in Customer Services Division.



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WATER AND POWER DEVELOPMENT AUTHORITY**

OFFICE OF THE
MEMBER (POWER) WAPDA
WAPDA HOUSE, LAHORE.

No.1357-74/M(P)GMCS/DD(R&CP)/59026

Dated 11/10/1999.

**All Chief Executive Officers,
Of DISCOs**

SUBJECT: RECONNECTION POLICY.

Ref: Reconnection Policy circulated vide No.2568-98/M(P)/GMCS/DD(P)/59026 dated 20-11-1998.

1. During the conference of all Chief Executive of DISCOs held on 22-23 September, 1999, it was decided to ease 'Reconnection Policy' for sale promotion of Electricity. Following Amendments have been made in the 'Reconnection Policy' referred above, with immediate effect.

- I. The existing words "ninety days" appearing in para 2 (iii) (a) & (b) under the title of "COST OF MATERIAL" have been replaced with words "365 days".
 - II. The words appearing "one hundred and twenty days" in para. 2 (iv) (a) & (b), under the title of "SECURITY DEPOSIT" have been replaced with words "365 days".
 - III. The words "Material and equipment returned to store will be taken into account and it will be issued as stock material on requisition of SDO/XEN of Operation Division" have been added as last sentence of para. 2. iii (a).
 - IV. The words "However the cost of material remained at site due to any reason will not be received from the consumer at the time of reconnection" have been added as last sentence of Note in para. 2(iiii) under the title of "COST OF MATERIAL".
2. Updated 'Reconnection Policy' is enclosed.

**SD/-
(Engr. S.T.H. NAQVI)
MEMBER (POWER)**

Copy to:

1. General Manager (Operation) WAPDA.
2. General Manager (CS) WAPDA.
3. Director General (C)/DG (EM) WAPDA
4. S.O to Dy. Chairman WAPDA.
5. All Directors in Customer Services Division.